

FOCUS Leadership Team Meeting Minutes

Team Members present: Julie, Kristil, Kelsey, Tracy, Barb, Kevin, Rachel & Glenn

AGENDA:

- **The FOCUS Leadership Team reviewed and revised the Record of Continuous Improvement Document for New Century Academy.**
 - **Glenn and Kristil explained various aspects of the document to better understand all sections in this document including the NCA Practice Profile and Core Characteristics that contain Instructional Interventions for all Instructors.**
- **Discussion of NWEA frequencies throughout the year occurred- the FOCUS team favored reducing NWEA testing from 3 times a year to 2 times a year. The FOCUS team also discussed the time of year when NWEA testing occurs- all favored Fall and late Winter testing for NWEA because of Spring MCA testing for some grade levels and subject levels.**
- **The FOCUS Leadership Team discussed when the NCA Practice Profile will be presented to the NCA Staff including the Core Characteristics and Instructional Interventions. This presentation may wait until next fall because the 'Build Your Own Curriculum' program will take precedence at this time to implement this necessary tool.**
- **The Record of Continuous Improvement Document for NCA is ready for submission to MDE and others for review and approval. Glenn Klaphake will be sending in the final document by June 1st, 2015.**
- **Kevin and Glenn will be attending the data training to represent the New Century Academy FOCUS Leadership Team**

Next meeting: 8:30am-3:30pm August 4th, 2015 Training at Resource in Sartell.