

FOCUS Leadership Team Meeting Minutes

Team Members present: Julie, Kristil, Kelsey, Tracy, Brenda, Kevin, Rachel & Glenn

AGENDA:

- Glenn announced the meeting and recapped last meeting with reviewing the creation of the NCA Practice Profile
 - Review of the Preliminary MCA Scores
 - Math MCA, Reading MCA, Science MCA
 - Scores difficult to follow because of gaps- need to have past data to show growth and trends in academic scores.
 - Discussed importance of Build Your Own Curriculum (BYOC)
 - Continued 'Record of Continuous Improvement' implementing our Practice Profile information. We filled in the areas of:
 - Usable Interventions
 - Installation
 - Action Steps:
 - 1. Reviewing Core Characteristics to determine relevance.
 - Intentional Questioning: Depth of Knowledge: Task-Oriented Question Construction/ Exit Ticket Assignment
 - Explaining Thinking: Task-Oriented Question Construction/ Exit Ticket Assignment
 - Standards Based Teaching: Minnesota State Standards
- *Lots of discussion on Assessments for teachers to apply these expectations in their instruction- Create a uniform strategy idea: School Wide Routines at the start and end of class. Develop a Framework- Bell Ringers (start class- Question, State the Standard, 3 Day connectivity and Exit Tickets (end of class).
- 2. Determine instructional Tools
 - Q Chart/Task-Oriented Question Wheel, Exit Ticket Assignment: 3 things you learned during the lesson, 2 Exploratory Questions, What didn't you understand.
 - 3. Create Instructional Framework
 - Bell Ringer; Standards taught; I, R, M; 3-Day Connectivity, Y,T,T; learning Objectives, 3 Learnings, 2 Q, 1 Curiosity
 - 4. Plans to Implement Interventions
 - Introduce our NCA Practice Profile and Core Characteristics on May 21st at Staff Meeting after Staff Pictures

Next meeting: Tuesday May 26th at 3:15p.m. in Mr. Mock's Lab