

## FOCUS Leadership Team Meeting Minutes

Team Members present: Brenda, Julie, Kristil, Glenn, Kelsey, Barb, Kevin & Rachel

### AGENDA:

- Glenn first gave a recap from last meeting where we produced a formula that established academic proficiency goals from student meeting standards based on MCA Test Scores, Graduation rates and Attendance. We developed a rubric that has expectations for proficiency increase percentages for 3 levels of proficiency: Unsatisfactory, Satisfactory, and Exemplary that you can find in the March 30<sup>th</sup> 2015 minutes.
- Kevin shared the success in the MCA Math Test Results- there was significant improvement that appears we have exceeded our proficiency goals in MATH for this year. (Way to go Math Department! YAY! ☺)
- The FOCUS Leadership Team filled out a survey from MDE that evaluated the SSOS School Leadership involvement at New Century Academy.
- Review of document: Record of Continuous Improvement for New Century Academy
  - The FOCUS Team filled out information in the document for the following areas:
    - Action Steps toward continuous improvement for NCA
    - Team Leaders to lead these action steps
    - Data analyzed based on MCA scores attendance records and graduation rates
    - Action Steps completed on March 30<sup>th</sup>, 2015
    - Next Steps- Board to adopt the action steps developed and goals to achieve proficiency growth at NCA. Share these goals with entire staff for all to work towards academic improvement.
- Research Decision Making and Practice Profile Introduction
  - Discussion of Interventions –
    - Kristil introduced a wide variety of intervention examples for school wide interventions and strategies for staff to implement in the classroom
    - Kristil shared an article about implementing interventions called 'Never Say Anything- a Kid Can Say!' that discusses school improvement over time.
    - S.T.E.A.M. concepts blended with instructional strategies has been a beneficial strategy for a school wide implementation.
    - Peer Partners discussed- Teachers could observe and evaluate each other and check for implementation of interventions- Teacher Talk\*
    - Practice Profiles- FOCUS Team needs to narrow down 3-4 categories- Examples provided- Academic Talk- Intentional Questioning

- **Practice Profile needs to have:**
  - **'Desired Outcome'**
  - **'Instructional Strategies or Practices'**
  - **'Core Characteristics'**
  - **'Rubric' to rate the level of achievement for teachers demonstrating these interventions**

**Next Meeting Agenda:**

**→ Development of Practice Profile for School Wide Instructional Interventions**

- **Use of the Scientific Method and STEAM to be used as a tool to help create the Practice Profile**

**Next meeting: April 27<sup>th</sup> at 3:15pm in Mock's Lab @ New Century Academy**