



OFFICIAL BOARD MEETING MINUTES

Wednesday, March 18, 2026

New Century Academy

Board Members:

- Present: Kelsey Dolge, Heather Finnell, Anne LeClaire
- Present Online: Traci Schutz
- Absent: Scott Palesotti

Others Present: Jason Becker

Others Present Online: Chris Knopik
Ezra Koetz

Proceedings:

- Meeting was called to order at 5:32 p.m. by Finnell
- Additions / Changes to agenda
 - none
- Recognize visitors
 - Chris Knopik and Ezra Koetz, from Clifton Larson Allen
- Approval of Agenda
 - A motion was made by Dolge, seconded by Finnell, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Dolge, seconded by LeClaire, to approve the consent agenda, which included approval of February Board Meeting Minutes, February Special Board Meeting Minutes, and License Monitoring.
 - Motion carried via roll call.
- School Board Training –
 - Chris Knopik and Ezra Koetz gave their presentation of the FY25 Financial Audit.

Discussion Items:

- Finance Committee Report – Dustin Reeves from Creative Planning
 - Reviewed February financials.
 - Original Budget ADM: 90.00. Original Budget Pupil Units: 107.40 Actual ADM as of period end 107.12. Actual Pupil Units as of period end: 127.61
 - Cash balance at the end of February was \$179,362
 - 2024-2025 estimate from MDE is \$3,808, which will be paid in April
 - 2024-2025 federal estimate is \$0 because it has now been paid in full
 - Current year federal receivable estimate is \$17,360 for grant expenditures incurred but not yet reimbursed.

- Policy Committee –Schutz
 - 1st Reading – NCA Policy 420 Students and Employees With Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
 - 1st Reading – NCA Policy 501 School Weapons
 - 1st Reading – NCA Policy 709 Student Transportation Safety
 - 1st Reading – NCA Policy 806 Crisis Management
 - 2nd Reading – NCA Policy 103 Complaints: Students, Employees, Parents and Other Persons
 - 2nd Reading – NCA Policy 206: Public Participation in School Board Meeting / Complaints About Persons at School Board Meetings and Data Privacy Considerations
 - 2nd Reading – NCA Policy 404: Employment Background Checks
 - 3rd Reading – NCA Policy 519: Purchase of Group Health Plan Coverage
 - 3rd Reading – NCA Policy 524: Internet Acceptable Use and Safety
 - 3rd Reading – NCA Policy 526: Hazing Prohibition
 - 3rd Reading – NCA Policy 701: Establishment and Adoption of School Budget
- Marketing / PR – Dolge
 - There are still ongoing tours of the school for prospective students and parents of students. Students visited some organizations in the community; such as Harmony River and Creekside. There will be scholarship opportunities coming up soon. Need student and parent volunteers for parades in the area this summer.
- Strategic Planning – Entire board
 - Meeting was after last month's board meeting. Discussion was mostly about Headrush and the need to send more instructors for training so they can be better prepared for project based learning for the 2026-2027 school year.
- Director Report – Becker
 - Waiting for NWEA report which will arrive soon. Had a student lock in recently. Student led activities are working well. There will be another Family Fun Night in April and it will be held with the Annual Board Meeting where there will be an election for one parent board member seat which will be open.
- Chairperson Report - Finnell
 - Nothing to report

Action Items:

- Approve February Financials.
 - A motion was made by Dolge, seconded by LeClaire, to approve February financials.
 - Motion carried via roll call.
- Approve FY25 Financial Audit.
 - A motion was made by LeClaire, seconded by Finnell, to approve the FY25 Financial Audit.
 - Motion carried via roll call.
- Approve Line of Credit with Citizens Bank & Trust.
 - A motion was made by Schutz, seconded by Dolge, to approve the Line of Credit with Citizens Bank & Trust.
 - Motion carried via roll call.
- Approve Jason Becker to sign for loan documents with Citizens Bank & Trust.
 - A motion was made by Dolge, seconded by Schutz, to approve Jason Becker to sign for loan documents with Citizens Bank & Trust.
 - Motion carried via roll call.
- Approve Policy 519 Purchase of Group Health Plan Coverage.
 - A motion was made by Dolge, seconded by Finnell, to approve NCA Policy 519: Purchase of Group Health Plan Coverage
 - Motion carried via roll call.
- Approve Policy 524 Internet Acceptable Use and Safety

- A motion was made by Schutz, seconded by LeClaire, to approve NCA Policy 524: Internet Acceptable Use and Safety.
- Motion carried via roll call.
- Approve Policy 526 Hazing Prohibition.
 - A motion was made by LeClaire, seconded by Finnell to approve NCA Policy 526: Hazing Prohibition.
 - Motion carried via roll call.
- Approve Policy 701 Establishment and Adoption of School Budget
 - A motion was made by Schutz, seconded by Finnell to approve NCA Policy 701: Establishment and Adoption of School Budget
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Dolge, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:50 p.m.