



## OFFICIAL BOARD MEETING MINUTES Wednesday, February 25, 2026 New Century Academy

### Board Members:

- Present: Kelsey Dolge, Anne LeClaire, Scott Palesotti, Traci Schutz
- Absent: Heather Finnell

**Others Present:** none

**Others Present Online:** none

### Proceedings:

- Meeting was called to order at 5:35 p.m. by Dolge
- Additions / Changes to agenda
  - none
- Recognize visitors
  - none
- Approval of Agenda
  - A motion was made by Schutz, seconded by LeClaire, to approve the agenda.
  - Motion carried via roll call.
- Public Input
  - none
- Consent Agenda
  - A motion was made by Schutz, seconded by Dolge, to approve the consent agenda, which included approval of January Board Meeting Minutes, Amended December Board Meeting Minutes, resignation of Finn Palesotti, and License Monitoring.
  - Motion carried via roll call.
- School Board Training –
  - none

### Discussion Items:

- Finance Committee Report – entire board
  - Reviewed January financials.
  - Original Budget ADM: 90.00. Original Budget Pupil Units: 107.40 Actual ADM 106.36. Actual Pupil Units: 126.65.
  - Cash balance at the end of January was \$206,385.
  - 2024-2025 estimate from MDE is \$8,110.
  - 2024-2025 federal estimate is \$46.
  - Current year federal receivable estimate is \$20,142.
- Policy Committee – Schutz
  - 1<sup>st</sup> Reading – NCA Policy 103 Complaints: Students, Employees, Parents and Other Persons

- 1<sup>st</sup> Reading – NCA Policy 206: Public Participation in School Board Meeting / Complaints About Persons at School Board Meetings and Data Privacy Considerations
- 1<sup>st</sup> Reading – NCA Policy 404: Employment Background Checks
- 2<sup>nd</sup> Reading – NCA Policy 519: Purchase of Group Health Plan Coverage
- 2<sup>nd</sup> Reading – NCA Policy 524: Internet Acceptable Use and Safety
- 2<sup>nd</sup> Reading – NCA Policy 526: Hazing Prohibition
- 2<sup>nd</sup> Reading – NCA Policy 701: Establishment and Adoption of School District Budget
- 3<sup>rd</sup> Reading – NCA Policy 100: Fixed Assets
- 3<sup>rd</sup> Reading – NCA Policy 217: Credit Card Usage
- 3<sup>rd</sup> Reading – NCA Policy 412: Expenses Reimbursement
- 3<sup>rd</sup> Reading – NCA Policy 712: Electronic Funds Transfer
  
- Marketing / PR – Dolge
  - E-term is coming up next week. Students will take photos/videos and promote on social media (TikTok and Facebook). Tours of the school are ongoing.
  
- Strategic Planning – Entire board
  - Will take place after tonight's board meeting. Discussion will be project based learning for the 2026-2027 school year.
  
- Director Report – Dolge / on behalf of Becker (absent)
  - Finished winter testing. Had a meeting with NEO regarding contract renewal. Waiting for Audit to be completed, which is taking longer due to change of business managers, but expect to have within a week or so. NCA co-ed basketball team has won a few games, which is exciting for the team.
  
- Chairperson Report - Finnell
  - None – Finnell absent

**Action Items:**

- Approve January Financials.
  - A motion was made by Schutz, seconded by Dolge, to approve January financials.
  - Motion carried via roll call.
- Approve Policy 100 Fixed Assets
  - A motion was made by Dolge, seconded by Schutz, to approve NCA Policy 100: Fixed Assets.
  - Motion carried via roll call.
- Approve Policy 217 Credit Card Usage.
  - A motion was made by Schutz, seconded by LeClaire, to approve NCA Policy 217: Credit Card Usage.
  - Motion carried via roll call.
- Approve Policy 412 Expense Reimbursement.
  - A motion was made by Dolge, seconded by Schutz, to approve NCA Policy 412: Expense Reimbursement.
  - Motion carried via roll call.
- Approve Policy 712 Electronic Funds Transfer
  - A motion was made by Dolge, seconded by Schutz, to approve NCA Policy 712: Electronic Funds Transfer.
  - Motion carried via roll call.
- Approve Nursing Contract 2026-2027.
  - A motion was made by Schutz, seconded by LeClaire to approve SWWC Service Cooperative School Nursing Services Contract 2026-2027.
  - Motion carried via roll call.

**Adjourn Meeting**

- A motion was made by Schutz, seconded by LeClaire, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:14 p.m.