



OFFICIAL BOARD MEETING MINUTES Wednesday, November 19, 2025 New Century Academy

Board Members:

- Present: Heather Finnell, Anne LeClaire, Traci Schutz
- Absent: Kelsey Dolge, Scott Palesotti

Others Present: Jason Becker, JaiMarie Imholtz, Jill Montes

Others Present Online: Diane Restorff, NEO

Proceedings:

- Meeting was called to order at 5:35 p.m. by Finnell
- Additions / Changes to agenda
 - none
- Recognize visitors
 - JaiMarie Imholtz, Jill Montes
- Approval of Agenda
 - A motion was made by LeClaire, seconded by Schutz, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Schutz, seconded by LeClaire, to approve the consent agenda.
 - Motion carried via roll call.
- School Board Training –
 - none

Discussion Items:

- Finance Committee Report – Dustin Reeves
 - Reviewed October financials.
 - Original Budget ADM: 90. Original Budget Pupil Units: 107.40 Actual ADM 106.36. Actual Pupil Units: 126.65.
 - Cash balance at the end of October was \$415,958, an increase due to funds received from MDE for 2024-2025.
 - Projected prior year federal receivable is \$13,571, projected current year federal receivable is \$42,459.
- Policy Committee – Schutz
 - 2nd Reading – NCA Policy 410 Family Medical Leave
 - 2nd Reading – NCA Policy 413 Harassment and Violence
 - Final Reading - NCA Policy 419 Tobacco Free Policy

- Final Reading – NCA Policy 219 Procurement Policy. Still no feedback from the school's attorney regarding their input and/or approval.
- Final Reading – NCA Policy 406 Public and Private Personnel Data
- Final Reading – NCA Policy 425 Whistleblower Policy
- Final Reading – NCA 427 Workload Limits for Certain Special Education Teachers
- Final Reading – NCA 504 Student Dress and Appearance
- Final Reading – NCA 609 Religion
- Final Reading – NCA 801 Equal Access to School Facilities.

- Marketing / PR –
 - None – Dolge absent

- Strategic Planning – Entire board
 - Met last month and Dolge explained to the board MDE and NEO; the roll they play for NCA, and also explain our framework goals.

- Director Report – Becker
 - The audit should be completed by December 15th. The school is at the end of Trimester 1. Students are currently in their e-term, as morning sessions, afternoon sessions and all day sessions were offered to the students.

- Chairperson Report - Finnell
 - Formal complaint
 - Asked the board to vote to authorize board chair to hire a third party investigator.

Action Items:

- Authorize the Board Chair to hire a third party investigator to conduct an investigation into an employee of New Century Academy
 - A motion was made by Schutz, seconded by LeClaire, to authorize the Board Chair to hire a third party investigator to conduct an investigation into an employee of New Century Academy.
 - Motion carried via roll call.
- Approve October Financials.
 - A motion was made by LeClaire, seconded by Finnell, to approve October financials.
 - Motion carried via roll call.
- Approve Annual EFT and Bank Designee as Jason Becker.
 - A motion was made by Schutz, seconded by Finnell to approve Jason Becker as EFT and Bank Designee.
 - Motion carried via roll call.
- Approve General Fund transfer of \$33,318.71 to Food Service Fund.
 - A motion was made by Schutz, seconded by Finnell to approve the general fund transfer of \$33,318.71 to the Food Service Fund.
 - Motion carried via roll call.
- Approve Policy 419 Tobacco Free Environment.
 - A motion was made by Schutz, seconded by LeClare to approve NCA Policy 419: Tobacco Free Environment.
 - Motion carried via roll call.
- Approve Policy 219 Purchasing, Procurement and Contracting.
 - A motion was made by Schutz, seconded by Finnell to approve NCA Policy 219: Purchasing, procurement and Contracting.
 - Motion carried via roll call.
- Approve Policy 406 Public and Private Personnel Data.
 - A motion was made by Finnell, seconded by LeClaire to approve NCA Policy 406: Public and Private Personnel Data.
 - Motion carried via roll call.

- Approve Policy 425 Whistleblower Policy
 - A motion was made by Schutz, seconded by Finnell to approve NCA Policy 425 Whistleblower Policy.
 - Motion carried via roll call.
- Approve Policy 427 Workload Limits for Certain Special Education Teachers.
 - A motion was made by Schutz, seconded by LeClare to approve NCA Policy 427: Workload Limits for Certain Special Education Teachers.
- Approve Policy 504 Student Dress and Appearance
 - A motion was made by Schutz, seconded by Finnell to approve NCA Policy 504: Student Dress and Appearance.
 - Motion carried via roll call.
- Approve Policy 609 Religion.
 - A motion was made by Schutz, seconded by Finnell to approve NCA Policy 609: Religion.
 - Motion carried via roll call.
- Approve Policy 801 Equal Access to School Facilities.
 - A motion was made by Schutz, seconded by LeClare to approve NCA Policy 801: Equal Access to School Facilities.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Schutz, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:18 p.m.