



## OFFICIAL BOARD MEETING MINUTES

### Wednesday, October 22, 2025

### New Century Academy

**Board Members:**

- Present: Kelsey Dolge, Heather Finnell, Anne LeClaire, Scott Palesotti, Traci Schutz

**Others Present:**

- Shyanne Palesotti

**Proceedings:**

- Meeting was called to order at 5:32 p.m. by Finnell
- Additions / Changes to agenda
  - none
- Recognize visitors
  - Shyanne Palesotti, observer
- Approval of Agenda
  - A motion was made by Dolge, seconded by Schutz, to approve the agenda.
  - Motion carried via roll call.
- Public Input
  - none
- Consent Agenda
  - A motion was made by Dolge, seconded by Schutz, to approve the consent agenda.
  - Motion carried via roll call.
- School Board Training –
  - Board Membership, Robert's Rule of Law and Open Meeting Law.

**Discussion Items:**

- Finance Committee Report – Finnell
  - Reviewed September financials.
  - Original Budget ADM: 90. Original Budget Pupil Units: 107.40 Actual ADM and Actual Pupil Units will show on the next report.
  - Cash balance at the end of September was \$393,207.
  - Projected prior year federal receivable is \$8,302, projected current year federal receivable is \$19,380.
- Policy Committee – Schutz
  - 1<sup>st</sup> Reading – NCA Policy 410 Family Medical Leave
  - 1<sup>st</sup> Reading – NCA Policy 413 Harassment and Violence
  - 2<sup>nd</sup> Reading - NCA Policy 419 Tobacco Free Policy
  - 2<sup>nd</sup> Reading – NCA Policy 219 Procurement Policy. Still no feedback from the school's attorney regarding their input and/or approval.

- Marketing / PR – Dolge/LeClaire
  - Student Congress working on posting more consistently on social media (i.e. Facebook). Looking at getting Instagram account. Facebook seems to reach more people. Also discussed retaining students.
- Strategic Planning – Entire board
  - Discuss NEO and the roll they play for NCA, and also explain our framework goals for NEO.
- Director Report – Becker
  - None, Becker Absent
  - Dolge read an e-mail from Becker informing the board they can view NCA and how it compares to other schools on the Minnesota Report Card website, showing NCA's demographics, comparisons, and the school's own report card.
- Chairperson Report - Finnell
  - Discussed Palesotti's board training. Palesotti is visually impaired. Three have been no accommodations offered by NEO and Palesotti and needs assistance in taking the quizzes. A suggestion is to have a student offer their assistance to Palesotti, reading the quiz to him and reading the questions to him so he may obtain his training certificates.

**Action Items:**

- Approve September Financials.
  - A motion was made by Dolge, seconded by Finnell, to approve September financials.
  - Motion carried via roll call.
- Approve snow removal contract 2025-2026.
  - A motion was made by Schutz, seconded by Finnell to approve Mike Murphy snow removal contract 2025-2026.
  - Motion carried via roll call.

**Adjourn Meeting**

- A motion was made by Dolge, seconded by Schutz, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:28 p.m.