



OFFICIAL BOARD MEETING MINUTES

Wednesday, September 17, 2025

New Century Academy

Board Members:

- Present: Kelsey Dolge, Heather Finnell, Anne LeClaire, Traci Schutz
- Absent: Scott Palesotti

Others Present:

Jason Becker

Proceedings:

- Meeting was called to order at 5:32 p.m. by Finnell
- Additions / Changes to agenda
 - none
- Recognize visitors
 - Wendy Swanson from NEO
- Approval of Agenda
 - A motion was made by Dolge, seconded by Schutz, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - Wendy Swanson gave a renewal status on the contract with NEO
- Consent Agenda
 - A motion was made by Dolge, seconded by Schutz, to approve the consent agenda.
 - Motion carried via roll call.
- School Board Training –
 - Next board training at October meeting.

Discussion Items:

- Finance Committee Report – Finnell
 - Reviewed June through August financials. The report shows the beginning of the fiscal year; thus more will be revealed in time.
 - Original Budget ADM: 90. Original Budget Pupil Units: 107.40
 - Cash balance at the end of August was \$462,887. Prior year state aid receivable remaining is \$70,751. Current year state receivable estimate is \$62,102. Current year federal receivable estimate is \$3,051.
- Policy Committee – Schutz
 - 1st Reading – NCA Policy 419 Tobacco Free Policy
 - 1st Reading – NCA Policy 219 Procurement Policy. Jason has sent a draft to the school's attorney for their input and/or approval. We are waiting to hear back from them.
 - Final Reading – NCA Policy 532 Concussion Management

- Marketing / PR – Dolge/LeClaire
 - There have been ongoing tours held for possible new students. Enrolled families are referring other families here. The students have been promoting the school on social media. Soon will post again featuring positivity and how the school year is going for students and staff. Also students are preparing for Spirit Week.
- Strategic Planning – Entire board
 - Agenda is set. Discussion will be NEO and the roll they play for NCA, and also explain our framework goals for NEO.
- Director Report – Becker
 - Has seen the largest increase in enrollment we've ever seen. There have been 37 new enrollments and more to come. Students are working on a great community project: building "free little food panties" and will put them up around the city.
 - Learning MARS and how it all works.
- Chairperson Report - Finnell
 - Shared with the board a "Board Observation" sheet, "School Leader Database" sheet, "Epicenter Submission List," and "Site Visit" to educate all board members on the inner workings of a charter school board and how best to serve.

Action Items:

- Approve June through August Financials.
 - A motion was made by Schutz, seconded by Dolge, to approve June through August financials.
 - Motion carried via roll call.
- Approve Policy 535 – concussion management.
 - A motion was made by LeClaire, seconded by Dolge, to approve NCA Policy 535: Concussion Management.
 - Motion carried via roll call.
- Approve SPED Forms License Agreement 2025-2026.
 - A motion was made by Dolge, seconded by Schutz, to approve the SPED Forms License Agreement 2025-2026.
 - Motion carried via roll call.
- Approve Ridgewater PSEO Contract 2025-2026
 - A motion was made by Dolge, seconded by LeClaire to approve the Ridgewater College PSEO Contract 2025-2026.
 - Motion carried via roll call.
- Approve PBL Coaching SPED Contracted Service 2025-2026.
 - A motion was made by Dolge, seconded by Schutz to approve PBL Coaching SPED Contracted Service 2025-2026.
 - Motion carried via roll call.
- Approve NWEA Contract 2025-2026.
 - A motion was made by Schutz, seconded by Dolge to approve NWEA Contract 2025-2026
 - Motion carried via roll call.
- Approve Foster Care Agreement 2025-2027 (3 year contract).
 - A motion was made by Schutz, seconded by Dolge to approve Foster Care Agreement.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Dolge, seconded by LeClaire, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 7:01 p.m.