



OFFICIAL BOARD MEETING MINUTES

Wednesday, June 18, 2025

New Century Academy

Board Members:

- Present: Kelsey Dolge, Traci Schutz
- Present Online: Kathy Prellwitz, Heather Finnell
- Absent: Tina Myllykangas

Others Present: Jason Becker

Others Present Online: Thu Nguyen

Proceedings:

- Meeting was called to order at 5:32 p.m. by Prellwitz
- Additions / Changes to agenda
 - Add action item f) approve renewal of Director's contract, and g) give Director and Chair the authority to approve and sign N.E.O Contract before June 30, 2025.
- Recognize visitors
 - Scott Palesotti
 - Stacy Palesotti
 - Thu Nguyen, representative from N.E.O
- Approval of Agenda
 - A motion was made by Dolge, seconded by Schutz, to approve the agenda as amended.
 - Motion carried via roll call.
- Public Input
 - None

Note: Heather Finnell was disconnected from the meeting 5:40 p.m. until 5:45 p.m.

- Consent Agenda
 - A motion was made by Dolge, seconded by Schutz, to approve the consent agenda.
 - Motion carried via roll call.
- School Board Training –
 - Reminder that any new board members must have all of their training complete before attending their first board meeting. All training is on mncharterboard.com.

Discussion Items:

- Finance Committee Report – pre-recorded video from Creative Planning
 - Discussed the May month end financials.
 - Actual ADM as of period end: 100.65. Actual Pupil Units as of period end: 120.08. Proposed Revised Budget ADM: 100.00. Proposed Revised Budget Pupil Units: 119.40.
 - The school's cash balance at the end of May was \$279,017.

- Policy Committee –Schutz
 - 1st Reading – NCA Policy 407 Employee Right to Know – Exposure to Hazardous Substances
 - 1st Reading – NCA Policy 507 Corporal Punishment
 - 1st Reading – NCA Policy 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds.
- Marketing / PR – Dolge
 - Posting student good works on social media spreading the good news of New Century Academy
- Strategic Planning – Entire board
 - None until July meeting
- Director Report – Becker
 - Getting ready for the next school year. Focusing more on project based learning, innovation and creativity, which aligns with our mission and vision statement.
 - Planning to work with “Head Rush” which is a program to help students produce projects from start to finish and track their progress.
- Chairperson Report - Prellwitz
 - Director surveys have been collected and results are overwhelmingly positive.

Action Items:

- Approve May Financials.
 - A motion was made by Schutz, seconded by Finnell, to approve the May Financials.
 - Motion carried via roll call.
- Approve FY25 Revised Budget.
 - A motion was made by Dolge, seconded by Finnell, to approve the revised FY25 Budget.
 - Motion carried via roll call.
- Approve FY26 Budget.
 - A motion was made by Finnell, seconded by Schutz, to approve the FY26 Budget.
 - Motion carried via roll call.
- Approve 2025-2026 School Calendar.
 - A motion was made by Dolge, seconded by Schutz to approve the 2025-2026 School Calendar.
 - Motion carried via roll call.
- Approve Revised Authorizer 23-26 Performance Framework.
 - A motion was made by Finnell, seconded by Dolge to approve the Revised Authorizer 23-26 Performance Framework.
 - Motion carried via roll call.
- Approve the renewal of the Director Contract.
 - A motion was made by Schutz, seconded by Finnell to approve the renewal of the Director contract at the same rate.
- Approve the authority for Director and Chair to complete, approve and sign the N.E.O Contract.
 - A motion was made by Dolge, seconded by Finnell to approve and authorize the Director and board Chair to complete, approve and sign the N.E.O Contract prior to June 30, 2025.

Adjourn Meeting

- A motion was made by Schutz, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:23 p.m.