



OFFICIAL BOARD MEETING MINUTES Wednesday, August 21, 2024 New Century Academy

Board Members:

- Present: Kelsey Dolge, Heather Finnell, Traci Schutz
- Absent: Kathy Prellwitz, Tina Myllykangas

Others Absent:

Jason Becker, Aaron Liesen, Adam Myhand

Proceedings:

- Meeting was called to order at 5:33 p.m. by Dolge
- Additions / Changes to agenda
 - Add action item "f" – approval of revised budget
- Recognize visitors
 - Aaron Liesen, budget manager, and Adam Myhand, from N.E.O.
- Approval of Agenda
 - A motion was made by Schutz, seconded by Finnell, to approve the agenda as amended.
 - Motion carried via roll call.
- Public Input
 - Adam Myhand from N.E.O provided feedback to the board regarding legislative changes to be aware of.
- Consent Agenda
 - A motion was made by Finnell, seconded by Dolge, to approve the consent agenda as amended.
 - Motion carried via roll call.
- School Board Training –
 - None – next strategic meeting after the October board meeting.
 - Reminder to board members to complete training (mncharterboard.com)

Discussion Items:

- Finance Committee Report – Prellwitz for Aaron Liesen
 - Discussed the end of July financials.
 - The school's cash balance the end of July was \$646,293.
 - Year to date total revenue: \$141,293. The fiscal year is July 2024 to July 2025.
 - Year to date total expense: \$77,489.
 - Discussed the FY25 Budget – the budget ADM is 90. The goal is to get closer to actual ADM so payments are more consistent.
- Policy Committee – Schutz
 - 1st Read – new policy – Student Journalism/Media
 - 2nd Read – 414 Time Sensitive Approval Procedures
 - 2nd Read – 531 Pledge of Allegiance
 - Final Read – 219 Procurement Policy

- Final Read – 205 Open Meetings
- Marketing / PR – Dolge/Finnell
 - Marketing committee meetings will now be held on the Monday prior to each board meeting. Students forming Student Legislation for the school year will form a social media committee.
- Strategic Planning – Entire board
 - Scheduled after October 2024 meeting.
- Director Report – Jason Becker
 - Ninety students are enrolled so far. Tours of the school continue and hope to enroll more students as the new school year begins. Some teachers are working on getting their teacher licenses renewed. Staff and students will be at the school Thursday evening for open house.
- Chairperson Report - Prellwitz
 - None – Prellwitz absent

A motion was made by Schutz, seconded by Finnell, to amend the agenda to add action item “g” – approval of policy 219 Procurement policy as amended. Motion carried via roll call.

Action Items:

- Approve July Financials.
 - A motion was made by Finnell, seconded by Dolge, to approve the July Financials.
 - Motion carried via roll call.
- Approve NCA Policy 205 Open Meetings.
 - A motion was made by Schutz, seconded by Dolge to approve NCA Policy 205: Open Meetings.
 - Motion carried via roll call.
- Approve 2024-2025 MACS Membership
 - A motion was made by Finnell, seconded by Dolge, to approve the 2024-2025 MACS Membership.
 - Motion carried via roll call
- Approve Maintenance Stipend
 - A motion was made by Schutz, seconded by Finnell, to approve the maintenance stipend.
 - Motion carried via roll call
- Approve FY25 Revised Budget.
 - A motion was made by Schutz, seconded by Finnell to approve the FY25 Revised Budget.
 - Motion carried via roll call.
- Approve 219 – Procurement Policy as amended
 - A motion was made by Finnell, seconded by Dolge, to approve NCA Policy 219: Purchasing, Procurement and Contracting.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Finnell, seconded by Schutz, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:47 p.m.