



OFFICIAL BOARD MEETING MINUTES

Wednesday, June 26, 2024

New Century Academy

Board Members:

- Present: Kathy Prellwitz, Kelsey Dolge, Heather Finnell, Traci Schutz
- Present Online: Kathy Prellwitz
- Absent: Tina Myllykangas

Others Present Online: Aaron Liesen

Proceedings:

- Meeting was called to order at 5:39 p.m. by Prellwitz
- Additions / Changes to agenda
 - No changes
- Recognize visitors
 - NCA Student and the Student's mother
- Approval of Agenda
 - A motion was made by Dolge, seconded by Finnell, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Schutz, seconded by Finnell, to approve the consent agenda as amended.
 - Motion carried via roll call.
- School Board Training –
 - None

Discussion Items:

- Finance Committee Report –Aaron Leisen
 - Discussed the end of May financials.
 - End of May ADM was 103.53 (on a budget ADM of 103)
 - The school's cash balance the end of May was \$475,615.
 - NCA total revenue: \$1,608,403 which is 80% of the FY24 Revenue Budget.
 - NCA total expense: \$2,004,894 which is 95% of the FY24 Expenses Budget, which may be overstated.
 - Need to revise FY25 budget to reduce shortfall. Finance committee is meeting July 2nd to work on revising the original budget.
- Policy Committee –Schutz
 - 1st Read – NCA Policy 205 Open Meetings
 - Final Read – NCA Policy 516 Student Medication
 - Final Read – NCA Policy 521 Student Disability Nondiscrimination

- Final Read – NCA Policy 522 Student Sex Nondiscrimination
- Marketing / PR – Dolge
 - Now that the school's new website is up and running, looking for Vivid Image to assist in a social media push to not just facebook, but also to Instagram and snapchat. Student registration days are being planned, as well as student orientation days. NCA will have a booth at the McLeod County Fair with materials, enrollment packets and will showcase projects, a slideshow of student activities, and there will be individuals there to answer questions and promote the school. Marketing committee has been brainstorming ideas to promote NCA to the community and surrounding areas in order to increase enrollment, which is crucial for the survival of NCA.
- Strategic Planning – Entire board
 - Scheduled after tonight's board meeting.
- Director Report – Jason Becker
 - Enrollment is currently at 76 on a budget of 90. The goal is to be above 90. NCA is cutting as much as possible in transportation. MCA test scores will be in soon and NCA needs to improve their test scores if it wants to improve enrollment. There was discussion about moving some general education instructors to special education for the time being, in order to fill a vacancy.
- Chairperson Report - Prellwitz
 - No new update on the tuition reimbursement. Documents were sent to the lawyer and need to schedule a meeting with them.

Action Items:

- Approve May Financials.
 - A motion was made by Dolge, seconded by Finnell, to approve the May Financials.
 - Motion carried via roll call.
- Approve NCA Policy 516 Student Medication
 - A motion was made by Prellwitz, seconded by Finnell to approve NCA Policy 516 – Student Medication.
 - Motion carried via roll call.
- Approve NCA Policy 521 Student Disability Nondiscrimination
 - A motion was made by Prellwitz, seconded by Dolge to approve NCA Policy 521 – Student Disability Nondiscrimination.
 - Motion carried via roll call.
- Approve NCA Policy 522 Student Sex Nondiscrimination
 - A motion was made by Prellwitz, seconded by Finnell to approve NCA Policy 522 – Student Sex Nondiscrimination.
 - Motion carried via roll call.
- Approve 2024-2025 School Calendar
 - A motion was made by Dolge, seconded by Finnell to approve the NCA 2024-2025 School Calendar.
 - Motion carried via roll call.
- Approve 2024-2025 Board Meeting Calendar
 - A motion was made by Dolge, seconded by Finnell to approve the 2024-2025 Board Meeting Calendar.
 - Motion carried via roll call.
- Approve 2024-2025 Board Development Calendar
 - A motion was made by Schutz, seconded by Finnell to approve the 2024-2025 Board Development Calendar.
 - Motion carried via roll call.

- Approve Director Contract for 2024-2025 with either 1.5% cost of living increase or 3% cost of living increase.
 - Director Jason Becker stated he does not any increase.
 - A motion was made by Prellwitz, seconded by Finnell to approve the Director Contract with a 3% cost of living increase for 2024-2025.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Schutz, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:46 p.m.