



OFFICIAL BOARD MEETING MINUTES Wednesday, March 20, 2024 New Century Academy

Board Members:

- Present: Kathy Prellwitz, Kelsey Dolge, Heather Finnell, Traci Schutz
- Present Online: Tina Myllykangas

Others Present: Jason Becker

Others Present Online: Aaron Liesen

Proceedings:

- Meeting was called to order at 5:35 p.m. by Prellwitz
- Additions / Changes to agenda
 - Remove action item b).
- Recognize visitors
 - none
- Approval of Agenda
 - A motion was made by Dolge, seconded by Finnell, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Schutz, seconded by Finnell, to approve the consent agenda as amended.
 - Motion carried via roll call.
- School Board Training –
 - None
 - Reminder to board members to complete training (mncharterboard.com)

Discussion Items:

- Finance Committee Report –Aaron Leisen
 - Discussed the end of February financials.
 - End of February ADM was 104.14 (on a budget ADM of 85)
 - The school's cash balance the end of February was \$614,050.
 - February total revenue: \$1,163,391 which is 62% of the FY24 Revenue Budget.
 - February total expense: \$1,252,883 which is 61% of the FY24 Expenses Budget.
 - General Education Transportation is causing an overspend of the budget.
- Policy Committee –Schutz
 - 1st Read – NCA Policy 516 Student Medication
 - 1st Read – NCA Policy 521 Student Disability Nondiscrimination
 - 1st Read – NCA Policy 522 Student Sex Nondiscrimination

- 2nd Read – NCA Policy 404 Employment Background Checks
- Marketing / PR – Dolge/Finnell
 - NCA's youth leadership visited with Ridgewater College and met with professionals there. They gave testimonies regarding the school, fielded questions from the adults and did a wonderful job breaking down barriers of misinformation that may be out there about the school.
 - The school's new website is in the final stages before being turned up.
- Strategic Planning – Entire board
 - Scheduled after tonight's board meeting. Discussions about how to get back into more project based learning.
- Director Report – Jason Becker
 - Enrollment this year has increased.
 - Continuing to find a math teacher for hire has proven to be very difficult. Has reached out to MN Department of Education for suggestions.
 - There was a student recovery day in February where students were able to get caught up and recover credits where needed. Students who were on track were rewarded with a project day.
 - Recently had a school field trip to the Skatin Place. The next field trip is an all school field trip to the Minnesota Science Museum and Omni Theater.
- Chairperson Report - Prellwitz
 - Update on the tuition reimbursement matter.

Action Items:

- Approve February Financials.
 - A motion was made by Dolge, seconded by Finnell, to approve the February Financials.
 - Motion carried via roll call.
- Approve Line of Credit renewal with Citizens Bank & Trust Co., and authorization of Kathy Prellwitz and Jason Becker to be signors for borrowing authority.
 - A motion was made by Schutz, seconded by Finnell to approve Line of Credit renewal with Citizens Bank & Trust Co., and authorization of Kathy Prellwitz and Jason Becker to be signors for borrowing authority.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Dolge, seconded by Myllykangas, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:06 p.m.