



OFFICIAL BOARD MEETING MINUTES Wednesday, December 13, 2023 New Century Academy

Board Members:

- Present: Kelsey Dolge, Heather Finnell, Traci Schutz
- Present online: Kathy Prellwitz, Tina Myllykangas

Others Present:

Jason Becker, Terry Anderson

Others Present Online:

Aaron Liesen, Lucas Chase

Proceedings:

- Meeting was called to order at 5:34 p.m. by Prellwitz
- Additions / Changes to agenda
 - Add action item g) – approval of Sherburne County Foster Care Transportation Agreement
- Recognize visitors
 - Lucas Chase from Clifton Larson Allen
 - Terry Anderson from NEO
- Approval of Agenda as amended
 - A motion was made by Dolge, seconded by Finnell, to approve the agenda as amended.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Finnell, seconded by Myllykangas, to approve the consent agenda.
 - Motion carried via roll call.
- School Board Training –
 - Lucas Chase's Audit Presentation provided by Clifton Larson Allen

Discussion Items:

- Finance Committee Report – Aaron Liesen
 - Discussed the November month end financials.
 - End of November ADM was 102.89 (Budget ADM of 85)
 - The school's cash balance the end of November was \$675,536
 - Total revenue for November was \$806,823. Total expense for November was \$755,352.
 - Transportation costs continue to be a problem and need to be adjusted as soon as possible.
- Policy Committee – Schutz
 - 1st Read - NCA Policy 902: PSEO
 - 2nd Read – NCA Policy 413: Harassment and Violence
 - 2nd Read – NCA Policy 524: Internet Use
 - Final Read – NCA Policy 533: Wellness

- Marketing / PR – Dolge/Finnell
 - Youth leadership at NCA has many projects in the works in the community. Positive comments from community leaders about our students.
 - Update of the school's website is still being discussed and have a proposal from Vivid Image.
 - Event scheduled for the school that is open to the public. Working on getting the word out to the community.
- Strategic Planning – Entire board
 - A special strategic planning meeting took place Wednesday, December 6, 2023 to discuss a plan on what to do about transportation costs.

Myllykangas left the meeting at 6:45 p.m.

- Director Report – Jason Becker
 - A plan will be piloted soon to help cut transportation costs.
 - There now is a math teacher. Waiting for this teacher's license to transfer and will be applying for sub-license as well.
 - The school's shop area now is more spacious. More room for CTE Program.
 - Students made a concrete sculpture which is located in the pond. They enjoyed making the sculpture so much that they also poured concrete in the area where the new H-Vac system will go.
 - NCA's Holiday party will be Friday, December 15th starting at 5:30. Food will be served and prizes that the community donated will be given out. It is always a fun time for families.
- Chairperson Report - Prellwitz
 - Update on Tuition Disbursement Letter

Action Items:

- Approve November Financials.
 - A motion was made by Dolge, seconded by Finnell, to approve the November Financials.
 - Motion carried via roll call.
- Approve WBWF and Annual Report
 - A motion was made by Dolge, seconded by Prellwitz to approve the WBWF (World's Best Work Force) and Annual Report
 - Motion carried via roll call.
- Approve Financial Audit
 - A motion was made by Finnell, seconded by Prellwitz to approve the Financial Audit.
 - Motion voted down unanimously via roll call, as the audit provided was a draft, and not final.
- Approve MinnClean Estimate
 - A motion was made by Schutz, seconded by Dolge to approve the MinnClean Estimate
 - Motion carried via roll call.
- Approve Vivid Image Proposal: Website Project
 - A motion was made by Prellwitz, seconded by Finnell to approve the Vivid Image Proposal for the Website Project.
 - Motion carried via roll call.
- Approve Policy 533 – Wellness
 - A motion was made by Dolge, seconded by Finnell to approve Policy 533 – Wellness
 - Motion carried via roll call.
- Approve Sherburne County Foster Care Transportation Agreement
 - A motion was made by Dolge, seconded by Finnell to approve the Sherburne County Foster Care Transportation Agreement.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Schutz, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 7:23 p.m.