



OFFICIAL BOARD MEETING MINUTES Wednesday, November 15, 2023 New Century Academy

Board Members:

- Present: Kathy Prellwitz, Heather Finnell, Kelsey Dolge, Traci Schutz
- Present online at 5:34pm Tina Myllykangas

Others Present Online at 5:47pm Aaron Liesen, Thu Nguyen

Proceedings:

- Meeting was called to order at 5:30 p.m. by Prellwitz
- Additions / Changes to agenda
 - Table first and second reads of policies for Policy Committee
- Recognize visitors
 - None until 5:47 (Aaron Liesen and Thu Nguyen)
- Approval of Agenda as amended
 - A motion was made by Schutz, seconded by Finnell, to approve the agenda as amended.
 - Motion carried via roll call.
- MEETING PAUSED DUE TO TECHNICAL DIFFICULTIES 5:44 P.M. – RESUMED AT 5:47 P.M. to allow visitors to join the meeting online.
 - Public Input
 - none
 - Consent Agenda
 - A motion was made by Dolge, seconded by Finnell, to approve the consent agenda.
 - Motion carried via roll call.
 - School Board Training –
 - none

Discussion Items:

- Finance Committee Report –Aaron Leisen
 - Discussed the October month end financials.
 - End of October ADM was 100.98.
 - The school's cash balance the end of October was \$730,394
 - Total revenue for October was \$634,313 which represents 34% of the FY24 revenue budget. Total expense for October was \$495,777 which represents 23% of the FY24 budget.
 - MDE took back tuition of \$30,000 from September 2022 and \$15,000 tuition from 2021 as they had over paid during those years.
 - Transportation costs must to be adjusted as soon as possible. Current transportation cost is \$300,000 per year.

- Policy Committee –Schutz
 - Final Read - NCA Policy 420: Students and Employees with Sexually Transmitted Diseases and Other Infectious Diseases.
 - Final Read – NCA Policy 501: Weapons
- Marketing / PR – Dolge/Finnell
 - Have a proposal from Vivid Image for the school’s new website.
 - Will work with SWIF and perhaps other foundations as well to apply for grants which would help cover some of the costs.
- Strategic Planning – Entire board
 - A special strategic planning meeting is scheduled for Wednesday, December 6, 2023 at 5:15 p.m. to discuss a plan on what to do about transportation costs.
- Director Report – Jason Becker
 - None – Jason Becker absent
- Chairperson Report - Prellwitz
 - Update on Tuition Disbursement Letter

Action Items:

- Approve FY23 Food Service Fund Transfer from Fund 01 to Fund 02 of \$7,725.12 to cover food service cost coverage.
 - A motion was made by Dolge, seconded by Finnell, to approve the FY23 Food Service Fund Transfer from Fund 01 to Fund 02 of \$7,725.12 to cover Food Service cost overage.
 - Motion carried via roll call.
- Approve October Financials.
 - A motion was made by Finnell, seconded by Prellwitz, to approve the October Financials.
 - Motion carried via roll call.
- Approve Snow Removal Contract
 - A motion was made by Prellwitz, seconded by Schutz to approve the Snow Removal Contract
 - Motion carried via roll call.
- Approve Vivid Image Proposal: Website Project
 - A motion was made by Prellwitz, seconded by Dolge to approve the Vivid Image Proposal for the website project.
 - Motion voted down unanimously via roll call, as this needs more discussion.
- Approve Policy 420 – Students and Employees with STI’s and Other Infectious Diseases.
 - A motion was made by Schutz, seconded by Dolge to approve Policy 420 – Students and Employees with STI’s and Other Infectious Diseases
 - Motion carried via roll call.
- Approve Policy 501 – Weapons Policy
 - A motion was made by Schutz, seconded by Finnell to approve Policy 501 – Weapons Policy
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Schutz, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:43 p.m.