



OFFICIAL BOARD MEETING MINUTES

Wednesday, October 18, 2023

New Century Academy

Board Members:

- Present: Kelsey Dolge, Traci Schutz
- Present online: Heather Finnell, Tina Myllykangas

Board Members Absent:

Kathy Prellwitz

Others Present:

Jason Becker

Proceedings:

- Meeting was called to order at 5:36 p.m. by Dolge
- Additions / Changes to agenda
 - none
- Recognize visitors
 - none
- Approval of Agenda
 - A motion was made by Schutz, seconded by Myllykangas, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Schutz, seconded by Myllykangas, to approve the consent agenda.
 - Motion carried via roll call.
- School Board Training –
 - NEO (mncharterboard.com) training: Remote Meetings

Discussion Items:

- Finance Committee Report – Jason Becker, for Aaron Leisen
 - Discussed the September month end financials.
 - End of September ADM was 98.64.
 - The school's cash balance the end of September was \$590,105.00
 - Total revenue for September was \$429,939.00. Total expense for September was \$232,966.00.
 - There is a line of credit of \$200,000.00 in place with Citizens Bank to handle any cashflow shortages.

- Policy Committee –Schutz
 - 1st Read – NCA Policy 413: Harassment and Violence
 - 1st Read – NCA Policy 524: Internet Use
 - 2nd Read - NCA Policy 420: Students and Employees with Sexually Transmitted Diseases and Other Infectious Diseases.
 - 2nd Read – NCA Policy 501: Weapons
 - Final Read - NCA Policy 403: Discipline, Suspension and Dismissal of School District Employees
 - Final Read – NCA Policy 410: Family Medical Leave
 - Final Read – NCA Policy 419: Tobacco Free Environment
- Marketing / PR – Dolge/Finnell
 - Had a very productive meeting with Vivid Image on revamping the website, which has not been updated for several years. Vivid Image will make the website more user friendly for staff, students and the public. Waiting to see if this will work within the budget. Costs will be presented before the board in the near future for board approval.
 - There was an article in the Hutchinson Leader in print October 11th and online regarding student leadership development at NCA.
- Strategic Planning – Entire board
 - Following the board meeting tonight. Discussion: Middle School.
- Director Report – Jason Becker
 - Enrollment is up since July (July: 78, August: 90, September: 96, and October: 102)
 - Working with the Licensing Board and Minnesota Department of Education in continuing to pursue alternative options in finding a licensed math teacher.
 - Will be introducing iLit program as a trial run in the GenEd Language Arts in the middle school grades. If it is successful, we will expand to 9th and 10th grade.
 - Provided Maintenance Estimates, School Vehicle Estimates and HVAC Estimates to the board.
- Chairperson Report - Prellwitz
 - None – Prellwitz absent

Action Items:

- Approve MSHSL Form A (Minnesota State High School League Contract)
 - A motion was made by Dolge, seconded by Myllykangas, to approve the MSHSL Form A
 - Motion carried via roll call.
- Approve September Financials.
 - A motion was made by Schutz, seconded by Finnell, to approve the September Financials.
 - Motion carried via roll call.
- Approve Policy 403: Discipline, Suspension and Dismissal of School District Employees.
 - A motion was made by Myllykangas, seconded by Schutz to approve Policy 403 – Discipline, Suspension and Dismissal of School District Employees.
 - Motion carried via roll call.
- Approve Policy 410 - Family Medical Leave.
 - A motion was made by Schutz, seconded by Dolge to approve Policy 410 – Family Medical Leave.
 - Motion carried via roll call.
- Approve Policy 419 - Tobacco Free Environment.
 - A motion was made by Myllykangas, seconded by Schutz to approve Policy 419 – Tobacco Free Environment.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Myllykangas, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:44 p.m.