



OFFICIAL BOARD MEETING MINUTES

Wednesday, August 16, 2023

New Century Academy

Board Members:

- Present: Kelsey Dolge
- Present online: Traci Schutz, Tina Myllykangas

Others Present Online:

Aaron Liesen
Terry Myllykangas

Absent:

Kathy Prellwitz, Heather Finnell

Others Absent:

Jason Becker

Proceedings:

- Meeting was called to order at 5:30 p.m. by Dolge
- Additions / Changes to agenda
 - none
- Recognize visitors
 - Terry Myllykangas (sister to Tina Myllykangas)
- Approval of Agenda
 - A motion was made by Myllykangas, seconded by Schutz, to approve the agenda.
 - Motion carried via roll call.
- Public Input
 - none
- Consent Agenda
 - A motion was made by Schutz, seconded by Dolge, to approve the consent agenda.
 - Motion carried via roll call.
- School Board Training –
 - None.

Discussion Items:

- Finance Committee Report –Aaron Leisen
 - Discussed the July month end financials.
 - End of July ADM budget is 85. Actual ADM end of July was to be determined.
 - The school's cash balance the end of July was \$479,178.00
 - Total revenue for July was \$124,787.00. Total expense for July was \$37,476.00.
 - There was a reduction in income due to transportation. It is recommended that the board discuss ways to cut transportation costs.
 - Working with Clifton Larson Allen on the next audit. He will be sending conflict of interest forms for board members to sign.

- Policy Committee –Schutz
 - 1st Read - NCA Policy 403: Discipline, Suspension and Dismissal of School District Employees
 - 1st Read – NCA Policy 419: Tobacco Free Environment
 - Final Read – NCA Policy 410: Family and Medical Leave
 - Final Read – NCA Policy 103: Complaints- Students, Employees, Parents, Other Persons
 - Final Read – NCA Policy 402: Disability Nondiscrimination Policy
 - Final Read – NCA Policy 513: Student Promotion, Retention and Program Design
 - Final Read – NCA Policy 514: Bullying Prohibition Policy
 - Final Read – NCA Policy 526: Hazing Prohibition
 - Final Read – NCA Policy 701: Establishment and Adoption of School District Budget
 - Final Read – NCA Policy 709: Student Transportation Safety Policy
 - Final Read – NCA Policy 901: Enrollment and Lottery Policy
- Marketing / PR – Dolge/Finnell
 - Had no meeting this month due to Finnell being out of State. Nevertheless, marketing committee continues to work on revamping the school's website.
 - There was a successful new student orientation August 7th
 - Enrollment packets continue to come in.
- Strategic Planning – Entire board
 - To be held in October. It is important that all board members be in attendance.
- Director Report –
 - No report. Jason Becker absent
- Chairperson Report -
 - No report. Prellwitz absent.

Action Items:

- Approve July Financials.
 - A motion was made by Schutz, seconded by Myllykangas, to approve the July Financials.
 - Motion carried via roll call.
- Approve Amended April Board Minutes to include Revenue and Expenditure Totals.
 - A motion was made by Schutz, seconded by Myllykangas, to approve the April Board Minutes to amend the following action item: Approval of FY24 Budget Revenue \$1,817,422 and Expenditure \$2,104,343.
 - Motion carried via roll call.
- Approve Amended June Board Minutes to include Revenue and Expenditure Totals.
 - A motion was made by Dolge, seconded by Schutz, to approve the June Board Minutes to amend the following action item: Approval the revised FY23 Budget Revenue \$2,192,970 and Expenditure \$2,443,774.
 - Motion carried via roll call.
- Approve the Contracted Service for Vision.
 - A motion was made by Myllykangas, seconded by Schutz to approve the EDSOURCE Midwest, LLC Vision Contract.
 - Motion carried via roll call.
- Approve Policy 410 – Family and Medical Leave Policy
 - A motion was made by Myllykangas, seconded by Dolge to approve NCA Policy 410: Family and Medical Leave Policy
 - Motion carried via roll call.
- Approve Policy 103 – Complaints- Students, Employees, Parents and Other Persons
 - A motion was made by Schutz, seconded by Dolge to approve NCA Policy 103: Complaints – Students, Employees, Parents and Other Persons.

- Motion carried via roll call.
- Approve Policy 402 – Disability Nondiscrimination Policy.
 - A motion was made by Schutz, seconded by Myllykangas to approve NCA Policy 402: Disability Nondiscrimination.
 - Motion carried via roll call.
- Approve Policy 513 – Student Promotion, Retention and Program Design.
 - A motion was made by Schutz, seconded by Dolge to approve NCA Policy 513: Student Promotion, Retention and Program Design.
 - Motion carried via roll call.
- Approve Policy 514 – Bullying Prohibition Policy.
 - A motion was made by Schutz, seconded by Myllykangas to approve NCA Policy 514: Bullying Prohibition.
 - Motion carried via roll call.
- Approve Policy 526 – Hazing Prohibition.
 - A motion was made by Myllykangas, seconded by Dolge to approve NCA Policy 526: Hazing Prohibition.
 - Motion carried via roll call.
- Approve Policy 701 – Establishment and Adoption of School District Budget.
 - A motion was made by Schutz, seconded by Dolge to approve NCA Policy 701: Establishment and Adoption of School District Budget.
 - Motion carried via roll call.
- Approve Policy 709 – Student Transportation Safety Policy.
 - A motion was made by Schutz, seconded by Dolge to approve NCA Policy 709: Student Transportation Safety.
 - Motion carried via roll call.
- Approve Policy 901 – Enrollment and Lottery Policy.
 - A motion was made by Myllykangas, seconded by Schutz to approve NCA Policy 901: Enrollment and Lottery.
 - Motion carried via roll call.

Adjourn Meeting

- A motion was made by Schutz, seconded by Myllykangas, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:15 p.m.