



OFFICIAL BOARD MEETING MINUTES Wednesday, February 16, 2022 New Century Academy

Board Members:

- Present: Kathy Prellwitz, Jayda Sletten, Kelsey Dolge, Traci Schutz, Jessamine Julian
- Absent: Jetta Myllykangas

Others Present:

Aaron Leisen, Jason Becker

Others Present Online:

Dr. Dan Jett – NEO representative

Proceedings:

- Meeting was called to order at 5:41 p.m. by Prellwitz
- Additions / Changes to agenda
 - none.
- Recognize visitors
 - NEO Representative, Dr. Dan Jett
- Approval of Agenda
 - A motion was made by Dolge, seconded by Sletten, to approve the agenda.
 - Motion carried.
- Public Input
 - None
- Consent Agenda
 - A motion was made by Dolge, seconded by Julian, to approve the consent agenda.
 - Motion carried.
- School Board Training –
 - Employment Policies & Practices: Developing and Using Policies

Discussion Items:

- Finance Committee Report – Prellwitz / Myllykangas
 - Discussed the January month end financials
 - ADM currently at 131.79. Budget ADM is 129.
 - Revenue amount currently is \$1,374,000.00, and expense amount currently is \$1,269,000.00 which is in line with the budget amounts.
 - Cash balance currently is \$516,579.00.
 - Balance of \$20,296.00 for MN Department of Education is generally where we are at this time of year. ADM looks great and revenue looks good.
- Policy Committee – Dolge / Schutz
 - 1st Reading – NCA Policy 533 – Wellness
 - 1st Reading – NCA Policy 612 – Parental Involvement Title I
 - 2nd Reading – NCA Policy 609 – Religion

- Final Reading – NCA Policy 601 – Gender Inclusion
- Final Reading – NCA Policy 418 Drug Free Workplace/Drug Free School
- Marketing / PR – Sletten / Julian
 - Due to conflicting work schedules, the committee is finding it difficult to meet.
 - Still trying to come up with ideas on how to market NCA.
 - Want to invite someone with marketing background to the next board meeting to give some fresh ideas.
- Strategic Planning – Entire board
 - Strategic planning is after tonight's meeting.
- Director Report & Student Achievement
 - NCA has been purposely paying more for the lease so there will be a building fund to fix any building issues. The North side of the building has let in water, so the north side will need to be repaired to direct run off water away from the building at a reasonable cost.
 - Would like to begin to make a move to hire more general education staff while keeping the fund budget balanced. Enrollment has stabilized since covid. An additional English teacher has been hired.
- Chairperson Report - Prellwitz
 - Nothing to report, but wants to explore balanced calendar at strategic meeting.

Action Items:

- Approve January Financials
 - A motion was made by Schutz, seconded by Sletten, to approve the January Financials.
 - Motion carried.
- Approve School Policy 601
 - A motion was made by Dolge, seconded by Prellwitz, to approve Policy 601 – Gender Inclusion.
 - Motion carried.
- Approve School Policy 418
 - A motion was made by Julian, seconded by Sletten, to approve Policy 418 – Drug Free Workplace/Drug Free School.
 - Motion carried.
- Approve School Nurse Contract 2022-2023
 - A motion was made by Julian, seconded by Sletten, to approve the 2022-2023 School Nurse Contract.
 - Motion carried.

Adjourn Meeting

- A motion was made by Julian, seconded by Sletten, to adjourn the meeting.
- Motion carried.
- Time of adjournment 6:46 p.m.