



OFFICIAL BOARD MEETING MINUTES

Wednesday, November 20, 2019

New Century Academy

Board Members:

- Present: Kelsey Dolge, Kathy Prellwitz, Steve Rahkola, Traci Schutz, Dawn Villanueva
- Absent: Brittany Buxcel

Others Present:

Aaron Leisen

Proceedings:

- Meeting was called to order at 5:30 p.m. by Prellwitz
- Additions / Changes to agenda
 - Before Consent Agenda insert Public Input
 - Action Items: C – Approval of Jessamine Julian to board move up to after Consent Agenda
 - Policy Numbers added
- Recognize visitors
 - Josh Hartelt
 - Jean & Joel Hartelt
 - Chasidy Wiler
 - Wendy Swanson-Choi
 - Laura Booth – via phone
- Approval of Agenda
 - A motion was made by Dolge, seconded by Villanueva, to approve the agenda.
 - Motion carried.
- Public Input
 - Josh Hartelt – addressed the board with a written statement
- Consent Agenda
 - A motion was made by Villanueva, seconded by Rahkola, to approve the consent agenda.
 - Motion carried.

School Board Training – On-going

- NEO Module – Postponed

Discussion Items:

- Finance Committee Report – Prellwitz / Villanueva
 - ADM is 126.4 on budget of 130. Will be addressing this during the budget revision.
 - Cash balance and revenue at 31% and the school is 33% through the year. These numbers are matching up well.
 - Lease Aid is still outstanding but it has been approved.
 - Expenditures are at 21% of overall budget.
 - Draft report for financial audit. Dennis Hogeveen will present at the next meeting. No findings or legal in the review.
- Policy Committee – Dolge / Schutz
 - NCA Policy 508 – Continuing Education for Pregnant Students – 1st Reading
 - Board Policy – 2 A-D – 1st Reading
 - NCA Policy 514 – Bullying – 2nd Reading
 - Board Policy 2.1 G, 2.1 H – 2nd Reading
- Marketing / PR – Buxcel / Rahkola
 - Buxcel can still be on the committee even if she is not on the board.
 - Committee is adding another staff and community member to the committee

- Strategic Planning – Entire board
 - Put on as an action item.
 - Postpone planning meeting to after December's meeting instead of tonight.
- Director Report & Student Achievement
 - No Report
- Chairperson Report - Prellwitz
 - Last spring the school had flooding. Service Master was called to come in and clean up the mess.
 - Service Master suggested cutting out the plaster board but the issue that created the flooding has not been fixed and it did not seem feasible to deal with the plaster board at this time.
 - Gutters will need to be fabricated. Jim Fahey will be arranging for the person to come to the school and do measurements and start fabrication.
 - There is landscaping that needs to be done as well. The management group has agreed to handle these issues.
 - With the water issues Becker started looking for someone to check the building for mold. There was difficulty finding someone but finally located a business in St. Cloud. Results will take approximately one week. The inspector did locate one area with mold in the administration office. The school will be told what needs to be done.
 - There is one open position on the board that should be filled.

Action Items:

- Approve October Financials
 - A motion was made by Dolge, seconded by Villanueva, to approve the October financials.
 - Motion carried
- Approve Snow Removal Contract
 - A motion was made by Schutz, seconded by Villanueva, to approve the contract of Jason Buxcel for snow removal.
 - Used a different company last year but this was the lower bid.
 - Discussion
 - Motion carried.
- Approve Jessamine Julian Appointment
 - A motion was made by Dolge, seconded by Villanueva, to approve the appointment of Jessamine Julian to the school board.
 - Motion carried
- Approve School Policy 902
 - A motion was made by Rahkola, seconded by Villanueva, to approve Policy 902 – PSEO Options.
 - Motion carried
- Approve Board Policies 2.1 E and 2.1 F
 - A motion was made by Villanueva, seconded by Prellwitz, to approve the board policies.
 - Motion carried
- Approve Strategic Planning Meeting
 - A motion was made by Prellwitz, seconded by Villanueva, to approve meeting for next month
 - Motion failed
 - A motion was made by Rahkola, seconded by Villanueva, to postpone the strategic planning committee meeting to next month.
 - Motion carried

Adjourn Meeting

- A motion was made by Villanueva, seconded by Schutz, to adjourn the meeting.
- Motion carried.
- Time of adjournment 6:15 p.m.