



OFFICIAL BOARD MEETING MINUTES

Wednesday, June 26, 2019

New Century Academy

Board Members:

- Present: Brittany Buxcel, Kelsey Dolge, Ambrosia Doty, Kathy Prellwitz
- Absent:

Others Present:

- Aaron Leisen
- Josh Hartelt
- Traci Schutz

Proceedings:

- Meeting was called to order at 5:32 p.m. by Prellwitz
- Additions / Changes to agenda
 - Add Action Item – Citizens Bank depository designation and EFT
 - Move to Action Item – Form Employee Authorization
- Recognize visitors
- Conflict of Interest
 - None
- Approval of Agenda
 - A motion was made by Dolge, seconded by Buxcel, to approve the agenda.
 - Motion carried.
- Consent Agenda
 - A motion was made by Doty, seconded by Dolge, to approve the consent agenda.
 - Josh Krych and Chris Kraft are the two resignations.
 - Motion carried.

School Board Training – On-going

- No training – discuss training option for compliance

Athletic Director - Wigern

- No report.

Discussion Items:

- Finance Committee Report – Prellwitz
 - End of May ADM 139.84.
 - Revenue is 74% of budget. State revenue is in line with the budget. Pulled Federal monies. Local revenue is more than what was budgeted.
 - Expenditure is 92% of budget. This is a little high and there are still salaries payable. Anticipate that in July to go negative. Approximately \$20,000 net loss for the year.
 - Expenditure by program is in line with disbursements.
 - Had more in payments for FY18 than accrued from the State.
 - Legislation approved 2% increase on Gen Ed funding and also approved a ladder for cross subsidy.
- Policy Committee – Dolge
 - 526 – Hazing – 2nd reading
 - 513 – Pledge of Allegiance – 2nd reading
 - 516 – Student Medications – 2nd reading
- Marketing / PR – Doty / Dolge / Buxcel
 - No report.
- Strategic Planning – Entire board
 - Make-up meeting was scheduled for tonight after meeting.

- Suggest cancel for tonight and move to next month and would include board training.
- Director Report & Student Achievement
 - A packet was handed out to board members regarding a system, Project Pals, for managing student projects.
 - Staff has reviewed the software to see if there is potential for use at NCA.
 - Cost would be approximately \$5,500 the first year. Then it would be \$10 per student.
 - Only concern is that it is new and there aren't many schools you can call to get advice or opinion.
- Chairperson Report - Prellwitz
 - Working on the director review.

Action Items:

- May Financials
 - A motion was made by Dolge, seconded by Buxcel, to approve the May Financials.
 - Motion carried.
- Approve 2019-20 MSHSL Membership and Designated School Representative, IOWA
 - A motion was made by Dolge, seconded by Buxcel, to approve the MSHSL membership and designate Mark Wigern as school representative and Jason Becker as IOWA.
 - Motion carried.
- Approve 2019-20 Director Contract
 - A motion was made by Doty, seconded by Prellwitz, to approve the director contract for Jason Becker.
 - Motion carried.
- Approve FY20 Budget
 - A motion was made by Dolge, seconded by Prellwitz, to approve the FY20 budget of - Fund 1 Revenue and Expenditures of 2,388,200 and Fund 2 Revenue and Expenditures of 84,405 with an ADM of 130.
 - Motion carried.
- Approve Board Appointment – Traci Schutz
 - A motion was made by Dolge, seconded by Buxcel, to approve the appointment of Traci Schutz to the board.
 - Motion carried.
- Approve Board Appointment – Steve Rahkola
 - A motion was made by Doty, seconded by Buxcel, to approve the appointment of Steve Rahkola to the board.
 - Motion carried.
- Approve July 24th Meeting Date and FY20 Board Meeting Calendar
 - A motion was made by Dolge, seconded by Buxcel, to approve meeting date of July 24, 2019 and to approve the calendar for FY20 board meetings.
 - Discussion
 - Motion carried.
- Approve Citizen's Bank – Depository Designation and Electronic Funds Transfers
 - A motion was made by Prellwitz, seconded by Doty, to approve the designation for depository and electronic funds transfers with Citizen's Bank of Hutchinson.
 - Motion carried.
- Approve Form: Employee Authorization for Release of Information– Final
 - A motion was made by Dolge, seconded by Buxcel, to approve the employee authorization form.
 - Motion carried.

Adjourn Meeting

- A motion was made by Buxcel, seconded by Doty, to adjourn the meeting.
- Motion carried.
- Time of adjournment 6:52 p.m.