



OFFICIAL BOARD MEETING MINUTES

Wednesday, October 21, 2015

New Century Academy

Board Members:

- Present: Kelsey Dolge, Tony Ebert, Barb Haugen, Kathy Prellwitz, and Mikailya Rutten, and Lindy Soderberg
- Absent:: Kevin Elton

Others Present:

- Jason Becker, Interim Director of Operations
- Lisa Grina, Administrative Assistant
- Aaron Leisen, Charter School Solutions
- Maddilyn Soderberg, Student Representative

Proceedings:

- Meeting was called to order at 4:37 p.m. by Prellwitz
- No conflict of interest
- Approval of Agenda
 - Add action item to approve the renewal of the MACS membership.
 - Introduction of new student representative
 - A motion was made by Rutten, seconded by Soderberg, to approve the agenda
 - Motion carried.
- Consent Agenda
 - A motion was made by Ebert, seconded by Rutten, to approve the Consent Agenda.
 - Motion carried.

School Board Training – On-going

- Leisen discussed EDRS ADM projections and how it correlates with funding
 - How the school gets revenue.
 - GenEd revenue plus transportation
 - ADM formula.

Action Items:

- September Financials
 - A motion was made by Soderberg, seconded by Rutten, to approve the September Financials.
 - Prellwitz had the finance committee speak at this point
 - Leisen stated revenue and expense had been getting over paid by the State and it was corrected this month. Slightly underspending at this point during the year.
 - Question brought up MACS membership.
 - Working on revised budget.
 - Cash flow remains strong. Will start drawing Federal dollars.
 - Prellwitz had a question on the Visa card
 - Motion carried.
- MACS Membership
 - A motion was made by Haugen, seconded by Rutten, to approve the renewal of the MACS membership.
 - Had discussed dropping MACS but then discussed the benefits of their services. The most beneficial is teacher licensure.

- Paid a monthly fee because it had never been cancelled.
- Had never automatically renewed in the past.
- Motion carried.

Discussion Items:

- Finance Committee Report
 - Discussed during financial action item.
- Policy Committee – Ebert and Elton
 - Kevin had sent it out and they are going through it. They should have policies to review at the next meeting.
 - Prellwitz inquired as to if a standard meeting date and time had been set yet.
- Marketing / PR – Dolge and Rutten
 - Plan on meeting before each board meeting.
 - Rutten – student council is having a Halloween party where students can bring a student from another school for free.
 - Students are coming here due to our students telling their friends.
 - Haugen – quite a few students on student council and some marketing could be headed up by a group of those students.
- Strategic Planning – Elton and Rutten
 - No report
- Director Report
 - Student Update
 - Achievement - we are a celebration eligible school.
 - Student council is up and running and they are coming to him trying to make plans.
 - Afterschool activities are now in session.
 - Students of the month and discussion is being held on positive behavior plans.
 - Soderberg – How are they being recognized? It is through academics by nominations from faculty. Needs to be recognized within the school.
 - Prellwitz – students of the month could get the pizza reward.
 - Staff update.
 - Dusty Streich was hired as a para-professional.
 - Stacy Huxford will be offered a contract for special education.
 - Jenny Richardson resigned as a para-professional.
 - Activity and Event Update
 - A professor from Ridgewater will be presenting to the staff on the art standards
 - Conferences went well with high attendance by parents and students.
 - School store will be opening up in the near future.
 - Enrollment Update
 - Enrollment of 119 which includes the students from Greater MN.
 - Teaching and Learning
 - Same as last month
 - Financial
 - Discussed earlier in the meeting.
- Chairperson Report
 - NEO Report
 - This item was regarding a report that was due and it is done so no discussion needed.
 - Discussion of Board Goals
 - They need to be changed.
 - Enrollment – EDRS now reflects accurate information
 - Do they need to be 5 year goals
 - Prellwitz will work on rewording some of them and present it at the next meeting after speaking with Wendy.
 - Policy Change
 - More so a By-Law change that would need board approval, then NEO, and then the State.

- Suggestion is to reword the term length.
- Ebert – it would be a challenge to change term lengthy. Suggested an orientation or program as a way to teach new board members to get them up to speed.
- Board mentoring
- Becker – use to go on retreats and they were very beneficial
- Annual board training in June so new members are trained
- Pupil Unit
- Student Council Report
 - Having a Halloween party and needing fundraising ideas.
 - Looking at getting NCA clothing at WalMart.
 - Fundraiser \$1 garage sale. People bring in stuff and have it in the gym
 - Haugen – student council can do service projects.
 - Salad bar – taken away and they would like to see it come back.
- Adjourn Meeting
 - A motion was made by Rutten, seconded by Soderberg, to adjourn the meeting. Motion carried.
 - Time of adjournment 5:59 p.m.