



OFFICIAL BOARD MEETING MINUTES

Wednesday, January 16, 2019

New Century Academy

Board Members:

- Present: Brittany Buxcel, Mark Cornell, Kelsey Dolge, Tony Ebert, Josh Krych, Kathy Prellwitz
- Absent: Ambrosia Doty

Others Present:

- None

Proceedings:

- Meeting was called to order at 5:30 p.m. by Prellwitz
- Additions / Changes to agenda
 - None
- Recognize visitors
 - Dennis Hoogeveen - CliftonLarsonAllen
- Conflict of Interest
 - None
- Approval of Agenda
 - A motion was made by Dolge, seconded by Cornell, to approve the agenda.
 - Motion carried.
- Consent Agenda
 - A motion was made by Krych, seconded by Buxcel, to approve the consent agenda.
 - Motion carried

Audit Presentation – Dennis Hoogeveen

- Opinion issued is a clean or unmodified audit
- Said to read Management section (pages 5-14)
- Improved fund balance
- Balance sheet was improved
- Budget to actual outcome letter was within margins

School Board Training – On-going

- Financial Oversight
- Presented Lease aid calculation

Athletic Director - Krych

- Mock Trial participated in a meet last week. There are three more scheduled.
- January 5th hosted a JV tournament and it was a success.
- There are 12 matches set for next year for volleyball.
- Trap shooting is starting in March.

Discussion Items:

- Finance Committee Report – Prellwitz / Ebert / Cornell
 - Latest ADM 138.07; budget is 136.
 - Revenues running in line of expectations.

- Expenses are solid but need to continue to watch transportation costs.
- Cash flow is solid through the end of the year.
- Working on a revised FY19 budget as well as FY20.
- Policy Committee – Ebert / Dolge / Krych
 - 503 – Drone Policy – 2nd Reading
 - 532 – IEP Removal – 2nd Reading
 - 609 – Religion – Final Reading.
- Marketing / PR – Doty/Dolge/Buxcel
 - Cookies and Hot Chocolate Open House - January 31st and getting it in the paper.
 - Will be contacting the paper to get some column space for Spartan of the week.
 - Get articles on website and Facebook featuring a teacher or student
 - Activities list that can be put out with advertising.
- Strategic Planning – Entire board
 - February 6th Topic
 - 6th Grade Expansion
- Director Report & Student Achievement
 - Next month quarterly report.
 - Enrollment 144 with ADM 138.07.
 - Next year will be tough budget wise due to property tax and lease payment. This will be just for one year deal as long as sale goes through with ABC.
 - Attendance rate 90.32%.
 - NWEA preliminary results are looking very promising.
 - Graduation – last year there were four students that did not graduate. Two students returned and have since completed their requirements and received their diplomas. Another student has re-enrolled and has a plan in place to finish their requirements.
- Chairperson Report - Prellwitz
 - None.

Action Items:

- December Financials
 - A motion was made by Dolge, seconded by Krych, to approve the December Financials.
 - Motion carried.
- Approve Line of Credit
 - A motion was made by Buxcel, seconded by Ebert, to approve the \$200,000 line of credit with Citizens Bank.
 - Motion carried
- Approve FY18 Financial Audit
 - A motion was made by Krych, seconded by Dolge, to approve the FY18 Financial Audit as prepared by CliftonLarsonAllen.
 - Motion carried.
- Adjourn Meeting
 - A motion was made by Krych, seconded by Buxcel, to adjourn the meeting.
 - Motion carried.
 - Time of adjournment 6:44 p.m.