



OFFICIAL BOARD MEETING MINUTES

Wednesday, July 18, 2018

New Century Academy

Board Members:

- Present: Mark Cornell, Kelsey Dolge, Ambrosia Doty, Tony Ebert, Josh Krych, Kathy Prellwitz
- Absent: Shawn Sullivan

Others Present:

- Aaron Leisen; Charter School Accounting

Proceedings:

- Meeting was called to order at 5:30 p.m. by Prellwitz
- Additions / Changes to agenda
 - None
- Recognize visitors
 - None
- Conflict of Interest
 - None
- Approval of Agenda
 - A motion was made by Dolge, seconded by Krych, to approve the agenda.
 - Motion carried.
- Consent Agenda
 - A motion was made by Ebert, seconded by Krych, to approve the consent agenda.
 - Motion carried.

School Board Training – On-going

- NCSRC – Board Governance
- “I Just Joined a Charter School Board... Now What?”

Student Council Representative Report – TBD

- None

Discussion Items:

- Finance Committee Report – Prellwitz / Krych
 - End of year above ADM - budgeted 136 ended at 139.95.
 - July 1 it changes over to accrual accounting.
 - Overspent transportation expenses.
 - Food Service expenditures will be overspent due to supplies for new kitchen.
- Policy Committee – Ebert / Dolge / Krych
 - Second Reading of Policy 102 – Equal Educational Opportunity.
 - First reading of Policy 401 – Equal Employment Opportunity.
- Marketing / PR – Doty
 - Open house to the public on August 7th which coincides with National Night Out.
 - Would like to do have open houses three times a year.
 - Putting TOMA ads on Facebook and maybe the paper.
 - Writing an article for the back to school issue of the Leader.

- Strategic Planning – Entire board
 - Last meeting did a SWAT assessment.
- Director Report & Student Achievement
 - Board goals with NEO, three year contract with our authorizer.
 - Framework sent to board members. Using last year results as the base line FY13-17.
 - Test results are still embargoed at this time.
 - ABC had their first meeting last week. Signed purchase agreement that says if we don't acquire financing it is null and void. Anchor Bank has finally returned phone calls. MDE has to review and give approval. This is a longer process than was first believed. Pursuing conversations with other banks.
 - Activities – sports are starting August 14th - football, cross country, volleyball, basketball.
- Chairperson Report - Prellwitz
 - None.

Action Items:

- June Financials
 - A motion was made by Dolge, seconded by Doty, to approve the June Financials.
 - Motion carried.
- Approve Board Positions
 - Prellwitz was nominated for Chairperson.
 - A motion was made by Dolge, seconded by Cornell, to approve Prellwitz as board chair.
 - Motion carried with Prellwitz abstaining
 - Krych was nominated for Vice-Chair
 - A motion was made by Ebert, seconded by Prellwitz, to approve Krych as vice-chair
 - Motion carried.
 - Cornell was nominated for Treasurer
 - A motion as made by Krych, seconded by Doty, to approve Cornell as treasurer.
 - Motion carried
 - Dolge was nominated for Secretary
 - A motion was made by Doty, seconded by Cornell, to approve Dolge as secretary.
 - Motion carried.
- Approve FY19 Board Workshop Schedule
 - A motion was made by Krych, seconded by Dolge, to approve the board workshop schedule.
 - They will take place the same months as last year.
 - Motion carried.
- Approve Fund Balance Policy
 - A motion was made by Krych, seconded by Dolge, to approve the fund balance policy.
 - Policy that ensures we make progress to increase the fund balance.
 - Motion carried.
- Approve Policy 405 – Time Sensitive
 - A motion was made by Ebert, seconded by Prellwitz, to approve the time sensitive policy.
 - Motion carried.
- Approve Policy 901 – Enrollment & Lottery
 - A motion was made by Krych, seconded by Cornell, to approve the open enrollment policy.
 - Motion carried.
- Adjourn Meeting
 - A motion was made by Krych, seconded by Doty, to adjourn the meeting.
 - Motion carried.
 - Time of adjournment 7:03 p.m.

Committees –

Finance – Cornell, Ebert, Prellwitz
 Policy – Dolge, Ebert, Sullivan

Marketing – Dolge, Doty, Krych
 Nomination – Doty, Krych, Sullivan, Becker – January